



Please ask for Rachel Lenthall
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

25 January 2016

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 2 FEBRUARY 2016 at 5.00 pm in Committee Room 1, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Scrutiny Monitoring (Pages 3 - 14)

5:05 – 5:30pm

Progress report of Cabinet Member for Health and Wellbeing on Dog Fouling

4. Cabinet Member for Health and Wellbeing - Footpaths and Pavements Report (Pages 15 - 18)

5:30 – 5:55pm

5. Cabinet Member for Health and Wellbeing - Sports and Leisure Strategies - Verbal Update
5:55 – 6:10pm
6. Forward Plan and Notices of Urgent Decisions (Pages 19 - 20)
6:10 – 6:15pm
7. Overview and Scrutiny Developments
6:15 – 6:20pm
8. Work Programme for Enterprise and Wellbeing Scrutiny Committee (Pages 21 - 24)
6:20 – 6:30pm
 - Consideration of appointment of Project Groups regarding
 - Development of the town centre.
 - Increasing the supply and quality of housing.
9. Minutes (Pages 25 - 34)
6:30 – 6:35pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING FORM

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6 Page 3	Dog Fouling	EW 05.02.15 Cabinet 10.03.15	<ol style="list-style-type: none"> 1. Review of staff resources – enforcement team. 2. Realise potential of neighbourhood wardens. 3. Purchase new mobile phones for street scene team. 4. Borough wide review of provision of dog bins. 5. Change signage wording re fine limit / introduce more innovative imagery for signs. 6. Introduce co-ordinated and structured communication and engagement with communities. 	12 month progress report from date of decision.		Monitoring due 02.02.16 or 19.04.16 (to be agreed)
EW5 & CCO2	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report	Agreed by OP on 16.06.15 that CCO will monitor corporate progress. EW Progress report received 23.04.15.	Next EW5 leisure progress report TBA. Next CCO2 - corporate progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5b	- Playing Pitches Strategy	EW 20.10.14	<ol style="list-style-type: none"> 1. Support the draft Playing Pitches Strategy as received by EW on 02.10.14. 2. Progress report be received in 12 months to confirm delivery progress including on impact in reversing Junior Teams shortfall and interest of young people in playing. 	12 months progress report.	Progress report received 6.10.15. Further progress requested for recommendation No 2 in July 2016.	Monitoring due July 2016.
EW5c	- Sports Facilities Strategy	EW 18.12.14 Cabinet 13.01.15	<ol style="list-style-type: none"> 1. Prioritise facilities to be community focused, aiming for good health impacts especially for those with mental health issues and the elderly. 2. Physical access to comply with Sport England standards to encourage community based delivery and participation. 		Progress report received EW on 6.10.15. Agreed to remove item from Monitoring.	MONITORING COMPLETED 6.10.15.
EW5d	- Parks and Open Spaces Strategy sub group.	EW 18.12.14 Cabinet 27.01.15	<ol style="list-style-type: none"> 1. Community consultation take place when making proposals for investment in a park / open space, whilst also promoting health benefit awareness. Consultation to be in line with Council's Community 	6 month progress report.	Progress report received 6.10.15. Agreed to remove from Monitoring.	MONITORING COMPLETED 6.10.15.

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Page 5			<p>Engagement Strategy with regard to University of Nottingham students' engagement workshop model.</p> <ol style="list-style-type: none"> 2. Prioritise disability access when developing such investment proposals. 3. Review Play Strategy in next 12 months. 4. Use Council website more effectively to promote parks and open spaces. 5. Use signs and notices better to promote parks and open spaces. 	12 month progress report for Play Strategy.		
OP5	ICT Developments (under Great Place, Great Service)	OP 10.09.14 Cabinet 02.12.14	The Council recognises and values the varied and specialist knowledge required to support its ICT needs and requirements and that a sum of money equivalent to one full time equivalent post is put aside for this purpose.	6 month progress report.	Progress received 8.9.15 - OP resolved to reword recommendation. Rewording agreed OP on 10.11.15.	Monitoring next due 10.5.16.
OP4	Review into External Communications (SPG)	OP 19.06.14 Cabinet 29.07.14	<ol style="list-style-type: none"> 1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach. 	6 month progress report		Monitoring report received 16.06.15. Next due 12.01.16.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW4	Hackney Carriage Licence Limit (SPG)	EW 16.01.14 Appeals & Regulatory Cttee on 12.02.14	<ol style="list-style-type: none"> 1. Produce clear comparison survey by taxi rank. 2. Produce written procedure for future reviews & include in the Forward Plan. 3. That Appeals & Regulatory Cttee consider other options to reduce number of Hackney licences when new legislation permits. 	6 month progress report.	Information circulated 30.12.14. Progress provided to EW on 28.7.15 and 6.10.15.	Monitoring due July 2016.
EW3	Parking Policy (SPG)	14.02.13 Cabinet on 05.03.13	<ol style="list-style-type: none"> 1. The barrier system of parking control which gives change, be extended to other car parks. 2. Improvements be implemented for the New Beetwell Street MSCP to bring the facility up to a standard equivalent to that at Vicar Lane. 3. Improvements to signage across the town centre and at the entry points to off-street car parks be undertaken. 	6 month progress report	Progress provided to EW on 05.09.13 and 05.06.14. To EW Members sent on 22.01.15. Progress to EW on 28.7.15 and on 6.10.15 Agreed to remove item from Monitoring.	MONITORING COMPLETED 6.10.15.
EW2	Review of Water Rates Payment Policy (SPG)	16.01.14 and 05.06.14. Cabinet 29.07.14.	<ol style="list-style-type: none"> 1. Provide 6 month update on collection process and technology review. 2. Provide update when contract 	<i>6 months</i>	Further SPG review / recommendations approved	Monitoring due 8.12.15 to receive information

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Page 7			<p>signed and again after 1 year.</p> <p>3. Support review of Tenant's information.</p> <p>4. Provide 6 month update on number of evictions for water rates.</p> <p>5. Amend Policy wording.</p>		<p>29.07.14. Progress requested EW on 18.12.14 and sent 28.01.15. Progress received EW on 28.7.15 and 6.10.15. Agreed monitoring complete subject to specific info. being provided.</p>	<p>regarding responsibility for contract management and monitoring.</p>
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 26.01.16.
	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 months from 29/09/11.	Statistics received 08.01.15. And also on 07.07.15.	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

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	“ “	10.04.14 (No 58)	Derbyshire County Council Health Scrutiny Committee requested to obtain / share information regarding alcohol related hospital admissions.	Request made 13.05.14.	Awaiting response. Matter related to Item 1 above.	1. Agreed as above.
Page 8	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15.	Date for next progress monitoring report TBC.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).
* Note recommendation wording may be abridged.

DRAFT IMPLEMENTATION PLAN – Dog Fouling Scrutiny Review.

To implement recommendations from the Dog Fouling Scrutiny Review Panel completed March, 2015.

Recommendation 1 :

That it is noted that the Environmental Services, Street Scene Team provides an excellent service to residents of the borough. However, the project group recommends that a review of staff resources for the enforcement team be carried out as the project group recognises that while the existing staff do a good job, going over and above what is expected of them, that their impact is limited by there only being a FTE of 1.5 Enforcement Officer posts dedicated to dealing with dog fouling.

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Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation	Environmental Health Manager, Environmental Services – Streetscene	<ul style="list-style-type: none"> - Carry out a review across the Council for all officers that have 'FPN enforcement' in their JD. - Consider officers within the organisation that could assist to carry out enforcement patrols during normal office hours. - Consider who could carry out 	March 2016	<ul style="list-style-type: none"> - StreetScene Team merged with Pollution Control and is now called Environmental Protection Team. - Officers from the EP Team regularly carry out enforcement patrols. More in the spring/summer when visibility is better.

		<p>enforcement patrols out-of-hours (in addition to officers from EP Team).</p> <ul style="list-style-type: none"> - Suggest including other officers from across the Council on a rota type basis (for out of hours)? - Gary Stanton to provide training to 2 Technical Officers in EP (as they have FPN enforcement in their Job Description). 		
<p>Recommendation 2 :</p> <p>That the potential of the Neighbourhood Wardens is fully realised and that they receive extra training in carrying out enforcement action, so to feel more confident and able to issue penalty notices. The project group makes this recommendation as there are 5 FTE Neighbourhood Warden posts and 3 FTE Enforcement Officer posts (with FTE 1.5 dealing with dog fouling), and see the Neighbourhood Wardens as a potentially underutilised resource as they are out and about in, and have a good understanding of local communities in the borough.</p>				
Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health	- Need to adopt a	March 2016	- Housing staff are going

	<p>Manager, Environmental Services – Streetscene</p> <p>Service Manager Housing Services - Management & Estates Team</p>	<p>consistent approach to enforcement of FPN's across all teams.</p>		<p>through a restructure at the moment; not all officers are in their new roles yet.</p> <ul style="list-style-type: none"> - Gary Stanton provides FPN training to all new Neighbourhood Wardens/Rangers. - Mixed response from individual officers; some issue a FPN, some issue a warning letter.
<p>Recommendation 3 :</p> <p>That new and functioning mobile phones are purchased for the Environmental Services, Street Scene Team as the current phones are old and often do not work. New phones would benefit effective communication, increase service responsiveness as well as contributing to the health and safety of staff working in non-office based roles. Up to date phones would also enable staff to communicate via social media and allow the Environmental Services, Street Scene Team to work within the “digital first approach” contained in the Council’s External Communications Strategy.</p>				
Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	<p>Environmental Health Manager, Environmental Services – Streetscene</p> <p>Communications and Marketing Manager</p>	<ul style="list-style-type: none"> - Officers would benefit from ‘smart phones’. This would enable officers to upload information to social media whilst on site. 	March 2016	<ul style="list-style-type: none"> - New phones have been issued to officers in Environmental Protection. - New phones are ‘basic’ and were issued on the basis that they would accompany an additional ‘flexible working device’.

Recommendation 4 :

That a review of the provision of dog bins in the borough takes place. This should look at the location, usage and number of bins so that it can be determined if dog bin provision is an effective use of resources or if the resources could be spent more effectively providing standard bins which can be used to dispose of dog waste as well as general litter.

Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental Services – Streetscene	- Dog bin route is scheduled to empty 59 litter bins, which are within 20m of a dog bin and the operative cleans 34 play areas. The next exercise will be to rationalise these resources.	March 2016	- Ongoing review of resources. Keith Thurman has initiated a bin replacement programme to reduce bins that are emptied at a higher frequency. - 11 of the dog bins are dual use (i.e. dog and litter bins).

Recommendation 5 :

To recommend that on all temporary signs and notices that are produced to discourage dog fouling that the maximum fine of “up to £1000” be used in the wording as is done by Bassetlaw District Council. Also to recommend that Bassetlaw District Council be contacted to see if the effective and innovative imagery on their signs can be borrowed and to enable the sharing of best practice.

Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental	- Make artwork available on the	March 2016	- John Fern has provided a selection of art work. This is

	Services – Streetscene Communications and Marketing Manager	website so that residents can download images for their own use. - Start using it in campaigns and out in the field (printing costs).		striking and incorporates the new logo/branding.
<p>Recommendation 6 :</p> <p>That a coordinated and structured approach to communication and engagement with residents of the borough to include school engagement, community engagement, key message delivery and advertising, is adopted.</p> <p>Greater coordination in the planning and use of existing resources has the potential to have a bigger impact than the current uncoordinated approach and will also be a more effective use of existing resources and provide better outcomes in these financially difficult times, i.e. increased public awareness that Chesterfield Borough Council deals effectively with dog fouling and a reduction of dog fouling in targeted areas.</p> <p>Better coordination and consequent outcomes could be met by:</p> <ul style="list-style-type: none"> •Running campaigns by area so to make a splash rather than scattering messages in an unfocused and disparate way across the borough. This approach will also be more appealing to the media than disparate scattered activity. •Establishing a campaign group to meet two to three times a year, comprising of members, Environmental Services, Street Scene Team officers and the Communications and Marketing Manager. The group would monitor the impact of communication, community engagement and advertising and would discuss and formulate future plans and priorities for communicating and engaging with residents. 				
Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental	- Would like to work more closely with	March 2016	- Officers from EP Team deliver educational talks in

	<p>Services – Streetscene</p> <p>Communications and Marketing Manager</p>	<p>local ‘friends’ groups and other community groups.</p> <ul style="list-style-type: none"> - Would like to work more closely with other teams within the council delivering campaigns. 		<p>local schools (in areas where there are high numbers of dog fouling complaints).</p> <ul style="list-style-type: none"> - Officers from EP Team attend events at country parks etc... to promote responsible dog ownership. - Ad hoc meetings have been held with John Fern. - A specific campaign group has not been set up; however, we could use/expand the existing ‘Community Engagement Group’ to consider this.
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AGENDA ITEM

FOR PUBLICATION

MAINTENANCE OF FOOTPATHS AND PAVEMENTS

MEETING:	ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE
DATE:	02 FEBRUARY, 2016
REPORT BY:	WASTE AND STREET CLEANING MANAGER
WARDS:	ALL
COMMUNITY ASSEMBLIES:	ALL

FOR PUBLICATION BACKGROUND PAPERS FOR PUBLIC REPORTS:	Nil
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1.0 PURPOSE OF REPORT

- 1.1 To provide a final progress report on the review of the Streetscene and provide information on the specific questions that members of the committee have recently asked.

2.0 BACKGROUND

- 2.1 A review of the Street Care service was undertaken by Dave Bennett and a Consultant, Rod Cooke, from APSE. The latter was acting as the interim manager for Landscape and Streetscene. The review looked at the way the service operated including utilising Webaspx technology to maximise routes.
- 2.2 As a result of this review significant changes were made to the routes that the workforce operate to and the frequency of operations in some areas were changed to reflect the needs of our customers.
- 2.3 The review achieved a saving of £100k.

- 2.4 Over the period since this review there has been no rise in the levels of complaints or other indications of dis-satisfaction. The workforce has taken on board all of the changes and continues to perform to what is required.
- 2.5 Given this it is clear that the review has been successful. With that said there is no further capacity at this time to make further efficiency savings and any requirement for savings now would need to be met by changes to the standards of service delivery.

3 RESPONSES TO RECENTLY ASKED QUESTIONS

- 3.1 Where does the responsibility lie for the maintenance of different types of pavements and footpaths?
- Further information is available at <http://www.iprow.co>. In easy terms the responsibility lies with the owner, so on private land it is the private owner, on public land this is the responsibility of Derbyshire County Council (DCC) where the path has been adopted and for rights of way.
 - Chesterfield Borough Council (CBC) is responsible for paths that have not been adopted.
 - CBC undertakes the cleaning of most of the adopted paths on an agency basis whereby DCC retains the legal responsibility but discharges this through the service level agreements with CBC.
 - Non-adopted paths such as those within parks are the responsibility of CBC. All of our responsibilities are discharged through Environmental Services.
- 3.2 Who should be contacted with concerns about pavements and footpaths?
- Private paths: private land owners, or if causing an obstruction to public access then DCC
 - Non-adopted paths not in private ownership: CBC Environmental Services
 - Adopted paths and rights of way: DCC unless it relates to the standard of work undertaken, then CBC, Environmental Services
- 3.3 What are the current plans or protocols for the maintenance of footpaths and pavements within the borough?

- All adopted paths are swept mechanically twice per annum as a minimum. Much higher frequencies are utilised for high footfall areas. For example in the town centre and around local shopping areas. This is the same for manual clearance.
- Additional clearance visits can be requested and where resources permit and a site visit confirms the need this will be arranged. Where a schedule visit is imminent an additional cleanse will not be undertaken except in exceptional circumstances.
- Requests may be made by a member of the public and/or local councillors.
- Leaf clearance and weed spraying will be completed as required and for the latter, spraying is twice per annum.
- Maintenance of hedges or other vegetation or obstacles that block access from adjoining land is the responsibility of the land owner. DCC cut back vegetation on the rights of way that they have responsibility for once a year.

3.4 What budget does Chesterfield Borough Council have for maintaining footpaths and pavements?

- The weed spraying recharge to DCC is £24K per annum. Budgets for cleansing activities are geared around the whole street scene to include roads, verges, open spaces and the servicing of litter bins etc. so discrete headings for footpath and pavement maintenance do not exist.
- The entire street cleansing recharge currently stands at £1.1m per annum of which £400K is perhaps attributable to path/paved/pedestrianised areas.

3.5 What powers does the council have to ensure footpaths or pavements on private land are maintained where there is a public right of way over that land?

- None, however DCC would deal with vegetation that is blocking a public right of way.

4 CONCLUSION

4.1 The actions taken as a result of the review undertaken in 2011/12 have been successfully embedded within the service ensuring that the £100k of savings has been achieved with minimal impact on standards and no identifiable adverse trend in satisfaction.

However, there is not further capacity for savings without due consideration of service delivery standards.

Further information regarding this report can be obtained from Dave Bennett, Waste and Street Cleaning Manager Tel: 01246 345122

Agenda Item 6

Click on the following link to access the Forward Plan:

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=53&RP=134>

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 8 December 2015

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1a	08.12.15	Impact of the Summer Budget on the Housing Service	Report requested on the impact of the chancellors Summer Budget and Autumn statement on the Housing Service particularly in relation to access to housing by younger people.	E&W 28.07.15	<i>Housing</i>
1b	08.12.15	Maintenance of footpaths and pavements (including cleaning/litter)	To consider the responsibilities and plans for the maintenance of footpaths and pavements within the borough.	CC&O 7.07.15	<i>Health & Wellbeing</i>
1c	08.12.15	Monitoring Reports on : 1. Water Rates Payment Policy	Details contained in the Scrutiny Monitoring Form attached to the agenda. Specific information regarding contract management requested by EW held 6.10.15.	<i>E&W (Monitoring Form)</i>	<i>Housing / Business Transformation</i>
1d	08.12.15	Consider appointment of Project Groups regarding : 1. Development of the town centre. 2. Increasing the supply and quality of housing.	Recommendations made by O&P held 19.03.15. Initially reported to E&W and deferred on 02.06.15, pending further consideration.	O&P 19.03.15.	1. <i>Town Centre & Visitor Economy</i> 2. <i>Housing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
2	02.02.16	Allotments Strategy	Annual progress reports received 16.01.14 and 05.02.15.	<i>E&W (19.04.12)</i>	<i>Health & Wellbeing</i>
2a	02.02.16	Sport and Leisure Strategies Review	Initial report received 07.11.13. Various strategies developed. Report on Executive review requested for February 2016.	<i>E&W (05.02/15)</i>	<i>Health & Wellbeing</i>
3	19.04.16	<i>[Business items to be agreed]</i>			
<i>Scrutiny Project Groups (SPG) :</i>					
4	Every meeting.	Community Sport and Physical Activity SPG (sub group of Leisure, Sport and Culture Activities SPG)	Initially agreed 02.10.14. Scope approved 23.04.15 for commencement. Reconsideration of scope requested by E&W 02.06.15.	<i>E&W (02.10.14)</i>	<i>Health & Wellbeing</i>
<i>Items Pending Reschedule or Removal</i>					
5		Housing Allocations Policy	Received 14.02.13 and 07.11.13. Report on policy proposals received 18.12.14. Report back to E&W following consultation before Cabinet decision requested. Chair with Policy and Scrutiny Officer agreed not required. Report to Cabinet circulated 02.06.15.	<i>Link Officer (Housing) 12.11.12</i>	<i>Housing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
6		Housing Accommodation and Support Budget, and Older Peoples Services	To look at impact of County Council funding reductions on housing services. Report received at extra E&W held 20.10.14. Report requested to be circulated on the current position.	<i>Link Officer (Housing)</i> 10.02.14	<i>Housing</i>
7		Careline Consortium	Report received at extra E&W held 20.10.14. Progress requested 18.12.14 and 23.04.15. Report received E&W on 02.06.15.	<i>E&W (31.07.14)</i>	<i>Housing</i>
<i>New Business Items Proposed since meeting on 02.06.15 :</i>					
8		Tenant Consultation Survey Results	Results from 'STAR' housing tenants' survey. Report last received 12.02.15. Referred to EW by O&P 16.06.15. Proposed for EW consideration on 02.02.16.	<i>Link Officer (Policy)</i>	<i>Housing</i>

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. [KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision] **(Next meeting date is 02.02.16).**

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 6th October, 2015

Present:-

Councillor P Gilby (Chair)

Councillors Perkins Callan Dyke Ludlow + Serjeant ++ J. Innes ++	Councillors Derbyshire Catt Sarvent
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Donna Cairns, Committee and Scrutiny Co-ordinator
 Robert Clarke, Parking and CCTV Manager ++
 Anita Cunningham, Policy and Scrutiny Officer
 Trevor Durham, Licensing Manager +
 Andy Pashley, Leisure and Amenities Manager ++
 Bernadette Wainwright, Cultural and Visitor Services Manager ++

+ Attended for Minute Nos. 19-21
 ++ Attended for Minute No. 20

**19 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
 RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor V. Diouf.

21 SCRUTINY MONITORING

Hackney Carriage Licence Limit

The Cabinet Member for Health and Wellbeing and the Licensing manager presented the progress monitoring report on the Hackney Carriage Licence Limit.

The Licensing Manager advised the Committee that, in 2011, the Council had set a cap on the number of hackney carriage licences at 110, however 150 licences were still held. The Licensing Manager explained that the Council had limited powers to reduce this number further. Legislation that had been proposed to prevent the transfer of hackney carriage licences had not been supported by the government. The number of these licences could only be reduced should a driver voluntarily give up their licence or by a licence being revoked for breach of conditions.

The hackney carriage licence limit was due to be reviewed in 2016. The Licensing Manager explained the procedure that the review would follow, including the carrying out of a survey to assess whether there was unmet demand for hackney carriage services in the Borough.

Members commented that it was disappointing that the proposed legislation preventing the transfer of licences had not been brought in. The Committee requested that a further report be provided in July 2016 setting out how the review would be undertaken, including the specifications for the survey.

Parking Policy

The Cabinet Member for Town Centre and Visitor Economy, the Assistant Cabinet Member, the Cultural and Visitor Services Manager and the Parking and CCTV Manager presented the progress monitoring report on the parking policy.

The Cabinet Member for Town Centre and Visitor Economy advised the Committee that some improvements had been made in the town centre car parks, which were outlined in the report, and free parking for residents of the Borough had been extended, however a longer term plan was being prepared for investment in the town centre car parks.

The Cultural and Visitor Services Manager explained the circumstances that had affected the delivery and implementation of the recommendations in respect of the parking policy that had previously made by the Committee and approved by Cabinet in 2013. Further proposals for the implementation of the parking policy were also outlined.

Following consultation with the Highways Authority, it had become clear that the introduction of barrier ticket systems at more of the town centre car parks would not be feasible for financial and logistical reasons.

Circumstances with regards to Beetwell Street and Saltergate multi-storey car parks had changed since 2013 as the proposals for the development of the Northern Gateway were now likely to be leisure led rather than retail based. A full options appraisal for Saltergate multi storey car park had been commissioned and a report with fully costed proposals for the regeneration of the car park was being prepared. This report was to inform the decision making on the level of investment required at both multi-storey car parks.

Members asked whether the stairwells in the Saltergate multi-storey car park were part of the regeneration proposals as they were perceived as being dark and unsafe. The Parking and CCTV Manager advised that the proposals included making the stairwells brighter and lighter and introducing more CCTV cameras to these areas. These proposals were subject to funding being approved as they would require significant investment.

Improvements to information signage had been undertaken at some of the town centre car parks as had been recommended. The cost implications had determined that a variable message signage system that directs drivers to car parks with available spaces was not financially viable and was not a priority. Other improvements to car park signage to provide clear opening times, tariff information and other parking advice were proposed.

The Cultural and Visitor Services Manager advised the Committee that it was proposed that the ticket machines in all car parks be replaced as they were costly to operate and were no longer supported by the supplier. In addition, from 2017, a new £1 coin was due to be introduced which would not be accepted by the machines. The new machines that would be sought would be more customer friendly and be able to take card payments and payments by phone.

Members asked in what way the machines would be more customer friendly. The Cultural and Visitor Services Manager advised that in addition to the new payment methods, it was hoped the machines would be more accessible by being easier to understand and simple to use.

The Cultural and Visitor Services Manager explained that ticket machines do not normally give change for practical reasons due to the size of the machines required to house the necessary coins, and the risk of theft or damage. It was proposed that when the replacement of the machines would be put out to tender, a request for machines that provide change would be included. An assessment would then be carried out to determine if this would be practical and financially viable. The Cultural and Visitor Services Manager advised that the proposed replacement of the car park ticket machines would be considered by Cabinet before the end of 2015. Committee Members noted their approval of this.

Members asked whether the proposed sale of the car park on Ashgate Road had an impact on the implementation of the parking policy. The Cabinet Member for Town Centre and Visitor Economy advised that the site was on the market but no decision had yet been taken to approve the sale. The use of the site as a car park was only a temporary arrangement and it was not included in the strategy for town centre car parking. Significant investment would have been necessary to convert this site into a permanent car park of reasonable condition and this was not considered financially viable.

Members agreed that the limitations on the implementation of the Committee's previous recommendations had been justified and the proposals that were put forward for future developments were supported, specifically as detailed at paragraphs 6.4 to 6.8 of the report.

The Committee agreed that the monitoring of these recommendations had been completed and would be removed from the monitoring form.

Parks and Open Spaces Strategy

The Cabinet Member for Health and Wellbeing and the Leisure and Amenities Manager presented the progress monitoring report on the Parks and Open Spaces Strategy.

The Leisure and Amenities Manager advised that consultation had been and would continue to be undertaken for any policy changes or where physical work is proposed for a site, appropriate to the nature of the project and the resources available. He also outlined the range of consultation methods that had been used, working alongside the policy team and other services such as housing.

The Leisure and Amenities Manager recognised that the recommended consultation method that had been used by the Public Health Department, developed by the masters in public health students, was a useful tool but demanded a lot of resources, including staff time. Similar consultation activities had been used in the past and would be considered in the future for suitable projects where resources allowed.

Members noted the wide range of consultative methods that were being used and agreed that the public health method be considered where access to funding, internally or externally, was available.

Members asked for information on the number of responses to consultation that had been carried out in relation to the Somersall Park Play Area and it was agreed that this information would be circulated after the meeting.

The Committee agreed that the monitoring of these recommendations had been completed and would be removed from the monitoring form.

Playing Pitches and Outdoor Sports Strategy

The Sports and Leisure Manager had submitted a progress monitoring report on the Playing Pitches and Outdoor Sports Strategy.

The Cabinet Member for Health and Wellbeing and the Leisure and Amenities Manager advised that there were opportunities for more integrated working between the leisure and environment departments in relation to this strategy. The change in the Cabinet portfolios had brought responsibility for these two areas together and the Cabinet Member for Health and Wellbeing suggested that a review of the corporate management team may also impact on this.

Members raised with the Leisure and Amenities Manager a number of playing pitches in the Borough that they felt were in need of investment

The Leisure and Amenities Manager advised that it was too early to assess the impact of the strategy on the level of registrations for local junior or senior teams and the level of use of the pitches in the Borough.

Members requested that a further progress report regarding recommendation 2 of the monitoring form be provided to the Committee in

July 2016 when there may be more data available to assess the initial impact of the strategy.

Sports Facilities Strategy

The Sports and Leisure Manager had submitted a progress monitoring report on the Sports Facilities Strategy, which included information on the disability and physical access features in the design of the new Queen's Park Sports Centre.

The Committee agreed that the monitoring of these recommendations had been completed and would be removed from the monitoring form.

Water Rates Payment Policy

The Chair reported that the Customer Services and Revenues Manager had attended the pre-agenda meeting to discuss the progress monitoring report on the water rates payment policy.

Members were pleased to note that there had been no evictions carried out for water rates arrears alone.

The Committee agreed that most of the recommendations had been implemented, where practical, and that support and advice was now being offered to tenants for managing the payment of their water rates and on water meters. Members commented, however, that it was not clear, however, who held responsibility for monitoring the contract with Severn Trent Water and requested more information on this responsibility and how the monitoring of the contract is carried out.

Members thanked the Cabinet Members, the Assistant Cabinet Member and the Officers for presenting the reports and answering the Committee's questions.

RESOLVED –

- 1) That the Scrutiny Monitoring Report be agreed.
- 2) That a progress report be brought to this Committee in July 2016 on proposals to review the Hackney Carriage Licence Limit.

- 3) That regarding the Parking Policy, the proposals at paragraphs 6.4 to 6.8 of the submitted report, be supported.
- 4) That the monitoring of the recommendations on the Parking Policy be removed from the Monitoring Form.
- 5) That regarding the Parks and Open Spaces Strategy, the committee notes the wide range of consultation methods being used and accepts that methods used need to be within the council's own resources and other resources available to the council.
- 6) That the monitoring of the recommendations on the Parks and Open Spaces Strategy be removed from the Monitoring Form.
- 7) That the monitoring of the recommendations on the sports facilities strategy be removed from the Monitoring Form.
- 8) That a progress report be brought to this committee in July 2016 on the Playing Pitches and Outdoor Sports Strategy.
- 9) That a report be brought to this Committee regarding responsibility for, and the monitoring of, the Severn Trent Water contract.

22 **SCRUTINY PROJECT GROUPS**

Following the recommendation of the Overview and Performance Scrutiny Forum, the Committee agreed that the scope of the Leisure, Sport and Culture Activities Scrutiny Project Group needed to be reviewed.

The Chair, as Leader of the Community Sport and Physical Activity Strategy Scrutiny Project Group, provided the Committee with an update on its progress. The Project Group had met with the Sports and Leisure Manager and following the review of the scope of the Leisure, Sport and Culture Activities Scrutiny Project Group, they would plan the work that could be achieved by the end of the year.

RESOLVED –

- 1) That the Leisure, Sport and Culture Activities Scrutiny Project Group scoping document be reviewed.

- 2) That the update on the work of the Community Sport and Physical Activity Strategy Scrutiny Project Group be noted.

23 FORWARD PLAN AND NOTICES OF URGENT DECISIONS

The Forward Plan and Notices of Urgent Decisions were considered.

RESOLVED -

That the Forward Plan and Notices of Urgent Decisions be noted.

24 OVERVIEW AND SCRUTINY DEVELOPMENTS

The Chair advised that the Annual Report from the Director for Public Health would be useful for the Committee to consider in relation to health and wellbeing issues related to the Committee's work. The Policy and Scrutiny Officer added that a lot of the services provided by the Borough Council have an impact on the health and wellbeing of residents and this is relevant to the work of the councils scrutiny committees.

The Policy and Scrutiny Officer advised the Committee that a report on Stage 2 of the Corporate Overview and Scrutiny Review was due to be taken to the next meeting of the Overview and Performance Scrutiny Forum.

RESOLVED –

That the updates be noted and the contents of the Health Annual Report be taken into consideration in undertaking the committee's work.

25 WORK PROGRAMME FOR ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The Committee considered its Work Programme.

The Committee agreed that a report on the impact of the Summer Budget on the Housing Service, which had been scheduled for this meeting, be brought to the next meeting of the Committee. It was agreed that the report would include statements issued by the Chancellor since the summer budget, including the autumn statement.

The Committee also agreed that a report on the maintenance of footpaths and pavements, which had been scheduled for this meeting, be brought to the next meeting of the Committee.

The Committee discussed the recommendations from the Overview and Performance Scrutiny Forum (Minute No. 61 (2014/15)), for the Enterprise and Wellbeing Scrutiny Committee to consider appointing project groups in relation to developing the town centre, and increasing the supply and quality of housing in the Borough. It was agreed that these be considered at the next meeting in December.

Members also agreed that the items pending reschedule or removal on the Work Programme be considered again at the next meeting.

RESOLVED –

- 1) That the Work Programme be agreed.
- 2) That a report on the maintenance of pavements and footpaths be added to the agenda for the next Committee meeting.
- 3) That a report on the impact of the Summer Budget on the Housing Service be added to the agenda for the next Committee meeting.
- 4) That the recommendations for the appointment of project groups in relation to developing the town centre, and increasing the supply and quality of housing in the Borough be considered at the next meeting.
- 5) That it be considered at the next meeting whether to reschedule or remove the items pending on the Work Programme.

26 MINUTES

The Minutes of the meeting of the Committee held on 28 July, 2015 were presented.

RESOLVED –

That the Minutes be accepted as a correct record and signed by the Chair.

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